Primary

Organize. Streamline. Automate.
COVID-19 Vaccine and Testing Programs

How to Enroll in CDPH's Rapid Antigen Testing Program

→ For schools, fill out the interest form here.

For non-schools, fill out an application here.

1 Learn About Testing Options & Apply for the Rapid Antigen Program

• To learn about the range of testing options available, start at the Testing Task Force website here.

2 Sign MOU with CDPH & Order Test Kits

• CDPH will provide information about how to order your BinaxNOW™ and PCR kits.

• Once you have signed the MOU, you are eligible to access Primary's platform at no cost.

3 Receive Welcome Email

• CDPH will need the name and contact information for the Organization's lead who will set up the account.

• Once the organization is added into primary, the Organization lead will receive a welcome email with instructions on how to log in to your account.

4 Create Your Organization's Profile

When logging in, you will receive instructions on how to create your account and configure your profile settings in Primary's system. Also, will be prompted to complete training attestation and submit necessary document required for participation.

Information you will need to set up your account

• Addresses for all locations.

• Type of testing offered at your locations (rapid, PCR, Cue, etc.).

• Logo for your organization (jpeg, png, etc.).

• List of "teammates" – phone numbers and email addresses for any staff who will be involved in the testing program. This includes designating a Binax site lead for each testing site.

• Permissioning your teammates – including those who are authorized to see personal health information and those who have lower levels of access.

• Customizing your registration pages and email/text messages to participants.

• Setting the rules for who should be notified when there is a positive test (case reports).

• Uploading your participant rosters (optional).

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Complete Training

Anyone who has been added as a "teammate" will receive a welcome email from Primary with information on how to complete hands-on and software trainings.

All test administrators will need to complete:

5A: SOFTWARE TRAINING	5B: CDPH-REQUIRED TRAINING
A self-guided online training course or a live Zoom training.	CDPH self-serve training and CDPH hands-on training required.

Once live training has been completed, each teammate will need to complete a quiz and score 100%. Users will sign into the Primary.Health platform and attest that they have completed all trainings and the quiz.

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Primary.Health Final Review

Once Steps 1-5 have been completed, the organization lead can send an email to CArapidtest@primary.health notifying Primary that they are reading to begin testing. Primary's staff will complete a final review, make any adjustments, and fully activate the account.

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Begin Testing

- Site lead will receive an email from a Primary account manager notifying them that their account is fully activated and testing can begin.
- Organizations **must** communicate with participants about the testing program before sending out registration links.

Ongoing Support

- All training materials are available within the Primary platform.
- Zoom office hours
- Help Center
- Additional support available by emailing CArapidtest@primary.health.
- Continue to follow the CDPH process for ordering additional rapid and/or PCR test kits.

For more information, go to primary.health/cdph-rapid-testing-program-sign-up

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